

STAFF DIRECTORY

Dr. Mel Pace

Director of Media and
Instructional Technology

Sherie Bargar

District Library Information
Specialist

Frances Rivera

Professional Library Assistant

Cindi Grossman

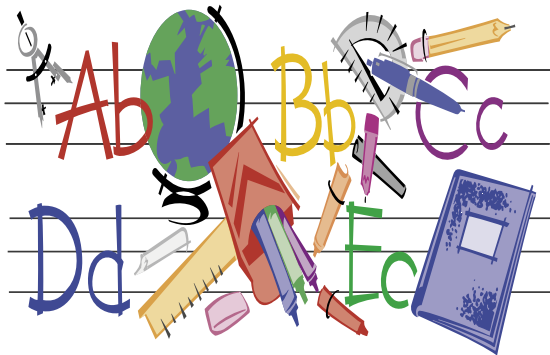
Resource Room

Sue Kidwell

Film Library Clerk

Jennifer Bischoff

College Student Assistant



PROFESSIONAL LIBRARY RESOURCE ROOM

(Hours of Operation)

Monday, Wednesday, Thursday

8:30 - 5:00

Tuesday

8:30 - 6:00

Friday

8:00 - 3:30

Closed Dec. 21 at 12:00pm

Closed for Winter break,
December 21, 2006 through
January 1, 2007

Summer hours begin May 27, 2008

M,T,W,Th. - 8:00 - 4:30

Fri - 8:00 - 3:30

SATURDAY HOURS

8:00 - 12:00 (unless noted)

August 11 (8:00 -2:00)

August 18

September 8

October 6

November 3

December 1

January 5

February 2

March 1

April 26

Instructional Media Center

Professional Library
Resource Room
2007 -2008



Osceola District
Schools

817 Bill Beck Boulevard
Building 2000
Kissimmee, FL 34744-4495

Professional Library
407-870-4634
Resource Room
407-870-4666

GENERAL INFORMATION

- The Professional Library and District Resource Room are available for all residents of Osceola County.
- The Professional Library and Resource Room are adult only work areas. No one under the age of 13 is permitted in either area.
- Laminators are turned off 30 minutes before closing.

CHECKOUT POLICIES

- A driver's license or utility bill is required for verification of residency at initial registration.
- A picture ID must be shown for check-out.
- Each person may check-out 15 items.
- Any items that cost more than \$100 can only be checked out by Osceola School District Teachers and Staff.
- Library materials are checked out to any Osceola District School Board Employee for a six (6) week period.
- Library Materials are checked out to Osceola County residents for a three (3) week period.

- Materials may ONLY be used in Osceola County.
- Materials brought to the Professional Library on or before the due date may be renewed.
- ONLY Osceola District School Employees can call to renew materials, if they are not overdue.
- Overdue materials may not be renewed. There will be no check-out of materials until all overdue materials are returned.
- By checking out items, you assume the responsibility to pay complete replacement costs of all Professional Library and Resource Room materials misplaced, lost or damaged.



Online access to our card catalog
is available at
<http://sdoc-destiny1.osceola.k12.fl.us>

RETURN POLICIES

- Return all Professional Library materials personally to prevent loss and damage.
- **DO NOT** send materials through the courier.
- Items must be returned in the same bag in which they were checked out. Items that do not belong in a bag or kit should not be placed inside other items because they may be overlooked.



LOST OR DAMAGED MATERIALS POLICIES

- If you lose or misplace items, you will not be permitted to check out new materials until the missing items are returned, replaced, or paid for. No refunds will be given for materials that were lost and paid for due to bookkeeping policies.
- Loss of privileges occurs when items are overdue for six months or longer, or when materials are lost, not paid for, or not replaced.